

# **Request for Certified Abutters List**

**~REQUIRES A \$10.00 DEPOSIT~**

Initials \_\_\_\_\_  
Pd by cash/ck \_\_\_\_\_ Administrators Initials \_\_\_\_\_

Date: \_\_\_\_\_

Requested By: \_\_\_\_\_ Contact Phone #: (\_\_\_\_\_)\_\_\_\_\_

The Assessors Office will generate & ***Certify*** the requested Abutters List, for the appropriate boards. Please check the appropriate box for which you are requesting the Abutters List.

- ☐ Board of Health ☐ Conservation Commission (Immediate & across the street)  
☐ Planning/Zoning ☐ Liquor License (Immediate only)

**THE FEES FOR THIS SERVICE ARE:**  
**\$10.00 FOR UP TO 25 PARCELS, \$20.00 FOR 25 OR MORE PARCELS.**

Mailing labels can be provided for you at an additional charge of \$5.00 per sheet (30 labels per sheet).

- ☐ ***Please check here if you would like labels printed for your Certified Abutters List.***

List of Property Owners notified in connection with Public Hearing on the petition of  
**Owner's Name(s):** \_\_\_\_\_

For the premises located at Street Address: \_\_\_\_\_

**Map & Parcel ID:** \_\_\_\_\_ relative to obtaining desirable  
relief from the Zoning Bylaw of the Town of Westford.

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## **To the Board of Appeals:**

We hereby certify that the attached list, taken from our Real Estate Property Lists, includes the names and addresses of all parties in interest under MGL. Ch. 40A, as amended to the best of our knowledge and belief.

Date Completed: \_\_\_\_\_ Signed: \_\_\_\_\_

Westford Board of Assessors

Date Called: \_\_\_\_\_ Intl: \_\_\_\_\_ Response/Action: \_\_\_\_\_

Charge for 25 or more Abutters..... \$ \_\_\_\_\_  
Charge for Label Sheets..... \$ \_\_\_\_\_  
Total amount due at time of pick-up..... \$ \_\_\_\_\_

Date received: \_\_\_\_\_ Completed Abutters List Received by: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Cash/Check # \_\_\_\_\_ Administrator's Initials \_\_\_\_\_